



Coxheath Parish Council

SUMMONS

To all Members of the Parish Council: In accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend the **Meeting of Coxheath Parish Council** on **Tuesday, 24th September 2024, at 7.15 p.m.** **The meeting will be held in the Small Hall, Coxheath Village Hall, Stockett Lane, Maidstone ME17 4PT.**

Irene Bowie

Clerk to the Council

clerk@coxheathparishcouncil.org.uk

17th September 2024

NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with Schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public.

AGENDA

1. Apologies and absences:

- 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 75(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
- 1.2 Declaration of Changes to the Register of Interests.
- 1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- 1.4 Requests for Dispensations.
- 1.5 Declarations of Lobbying.

2. Public comments and observations. (Maximum 15 minutes)

The meeting will be adjourned to allow members of the public to speak. Individuals may speak for up to three minutes at the discretion of the Chairman. The Minute Book will be closed.

3. Reports from external parties (if present).

Kent County Councillor, Maidstone Borough Councillors, Police, Community Warden, Community Protection Officer.

4. CO OPTION of Parish Councillor/s: To consider candidates for co-option.

5. To Receive reports on matters not included elsewhere on the agenda.

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| 5.1 | Chairman of the Parish Council | Cllr Crickett |
| 5.2 | Playground Inspection Report | Cllr Parker |
| 5.3 | Councillor's Reports | All Cllrs |
| 5.4 | Community Litter Pick | Cllr Down |
| 5.5 | Social Media | Clerk |
| 5.6 | Clerk's Report | |

6. Minutes of the Parish Council Meeting:

To resolve that, the minutes of the Parish Council Meeting held on 30th July 2024 to be taken as read, confirmed as a correct record and signed by the Chairman.

7. Finance:

- 7.1 To receive and authorise payments listed on the schedule (to be provided at the meeting)
- 7.2 Late Payment Request/s to be discussed for approval and payment.
- 7.3 Banking Arrangements – Update.
- 7.4 To consider any grant or donation requests
- 7.5 To consider any late financial matters.

8. Planning: To receive the decisions and recommendations from the Planning Committee

9. Working Groups: To receive Updates and Recommendations.

9.1 Recreation & Youth Working Group

- 9.1.1 To receive and consider complaints from residents regarding anti-social behaviour and noise nuisance from the MUGA.

9.2 **Traffic & Community Safety Working Group**

9.2.1 Parish Portal Report

9.2.2 To Receive and consider a report from MBC Councillor Kehily regarding nuisance parking in the Village.

9.3 **Seasonal Events Working Group**

9.3.1 To consider the dates and arrangements for the Village Christmas Lights and Tree

9.3.1.1 1st December 2024 for Christmas Lights Switch On

9.3.1.2 To apply for a license for the Christmas Lights from KCC

9.3.1.3 To purchase a Christmas Tree

9.3.1.4 To set a budget for refreshments

9.3.2 To consider a Land Usage Agreement from Avante (Coxheath) Management Ltd

9.3.4 To consider and agree on the arrangements for Remembrance Sunday, 10th November 2024

9.4 **Environmental Initiatives Group.**

10. Correspondence:

10.1 To table items of late correspondence :

10.2 Items circulated :

10.2.1 MBC Non-Domestic Rates Discretionary Rate Review policy.

10.2.2 Public Presentation Day for Beacon Park - Site LPRSA312 MBC Local Plan Review

10.2.3 KALC MOTIONS FOR KALC AGM - DEADLINE 7TH OCTOBER

10.2.4 Helen Grant MP - Newsletter

10.2.5 Kent Resilience Forum 5 steps to become better prepared

10.2.6 Maidstone Resident Survey 2024

11. To Agree Meeting Dates for 2025.

12. Consideration of items to be taken in private (Exclusion of Public and Press):

There are only a few reasons as to why, legally, the public and press can be excluded from a meeting. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies." It is generally considered acceptable to exclude the press and public if the agenda item relates to the consideration of tenders, leases, purchases of assets, for matters relating to staffing covered by the Data Protection Act and to consider complaints against the council or a code of conduct complaint.

12.1 To receive and consider Legal Advice pertaining to a request from the President of Coxheath Residents Village Hall Management Committee.

Meeting Dates 2024:

FULL COUNCIL : 29th October, 26TH November.

PLANNING COMMITTEE: 6.45 pm prior to the Full Council Meetings listed above.

Please note Planning Committee meetings may be cancelled if not required.

FINANCE COMMITTEE: 26th September