



Coxheath Parish Council

Extended Agenda

To All Members of the Council, Press and Public

Members are hereby summoned, and notice is given that the Meeting of the Parish Council will be held on Tuesday 30th April 2019 in Coxheath Village Hall commencing at 7.30 pm

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.

PRIOR TO THE START OF THE MAIN MEETING:

Representations from the general public will be taken for a period up to thirty minutes before the opening of the formal meeting. Individuals may speak for up to three minutes at the discretion of the Chairman.

Main Meeting:

1. Apologies and absences:

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

2. Consideration of any request to film or record all or part of the meeting:

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3. Consideration of items to be taken in private because of the disclosure of exempt information:

4. To Receive Declarations of Interest and Dispensations:

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

5. Reports from Police Representative and Community Warden:

6. Minutes of the Parish Council Meeting :

To consider the minutes and if in order sign as a true record
6.1 Minutes of Parish Council Meeting 26th March 2019

7. Matters arising from the minutes (not included in other agenda items)

116.98.80.62. Cynthia Webb Commemorative Seat

The quote for renovation from S W Yorke and Sons of £295.00 + VAT was circulated. Cllr Skinner proposed that this was accepted ,seconded by Cllr Potts and agreed by all. **Resolved: To accept the quotation from S W York to renovate the Cynthia Webb Commemorative Bench.**

156.3 Defibrillator in the Village Centre

The Clerk (designate) reported that she had initiated the grant application with the British Heart Foundation but this could not be progressed further, until permission had been obtained from Londis for the defibrillator to be placed on an outside wall. The Clerk (designate) had written to Londis for permission. **Clerk to follow up**

155.f Medical Centre

Cllr Webb raised concerns that there may be a two-year delay in building the new medical practice. It was agreed that the Parish Council will write to the medical centre requesting an update and what action will be taken to minimise the potential impacts of a delay on patients. It was further agreed that the Parish Council would also write to Helen Grant regarding this matter. Cllr Small reminded Cllr's that if the lease at the Persimmon site at Clock House Farm and the adjacent Orchard Medical Centre has expired the land will be transferred to MBC as Open Space. Cllr Webb suggested that the PC writes to MBC Property services and requests that the land is leased to CPC along with the 2 redundant play areas currently under discussion.

8. Councillors' Reports Members Individual Reports:

9 Finance:

- 9.1 To Agree Financial Performance Against Budget March 2019:
- 9.2 Online Banking:
- 9.3 Update of account for 2018/19 including payments received:
- 9.4 Accounts paid since the last meeting to be ratified:
 - 9.4.1 HMRC PAYE £ 1674.06
 - 9.4.2 T Ketley Expenses £ 94.63
- 9.5 Accounts for payment:
 - 9.5.1 Parish Council Presentation (26.03.19) £ 30.00
 - 9.5.2 Avongate IT Solutions £ 156.00
 - 9.5.3 Coxheath Village Hall £ 119.25
 - 9.5.4 David Mann Grass Cutting and Planting £ 257.14
 - 9.5.5 Presentation Parish Council Meeting (26.3.19) £ 85.00
 - 9.5.6 Came and Company PC Insurance 2019-20 £ 1627.77
 - 9.5.7 RIP Waste Collection (March + April 2019) £ 168.00
- 9.6 Payment requests to be discussed for approval and payment
 - 9.6.1 Kent County Playing Fields Association £ 20.00
- 9.7 Late Payment Request/s to be discussed for approval and payment

10 Planning:

- 10.1 To receive draft minutes of Planning Committee Meeting 18th April 2019
- 10.2 To table planning applications dealt with since last meeting
 - 10.2.1 19/501687/NMAMD Non Material Amendment to vary condition 21 (S 278 agreement)
To amend the trigger and timeframe for works relating to road widening, junction improvements and footpath from dpc to pre-occupation of planning permission 17/502072/OUT | Forstal Lane Land South Of Coxheath Kent.
CPC Objection. Request called to Planning Committee
 - 10.2.2 19/501226/FULL 15 Westway Coxheath
Proposed extension of dropped kerb and creation of additional driveway (part retrospective). **CPC No objection**
 - 10.2.3 19/501548/SUB Land North of Heath Road Coxheath
Submission of Details to Discharge Condition 6 (Materials) and Condition 8 (Boundary Treatments) Subject to 13/1979
CPC Objection to Discharge Condition 6 Request called to Committee . CPC no objection to Discharge of Condition 8.
 - 10.2.4 19/501823/FULL 56 Stockett Lane

Proposed single storey front, side and rear extensions.
Revision to 18/502243/FULL (Part retrospective).

CPC It was agreed to approve the application.

- 10.3 To table decisions by the Planning Authority since the last meeting
- 10.3.1 19/500583/FULL Broken Tree. Forstal Lane **MBC Refused**
Part retrospective and part proposed application for the material change of use of land to allow the stationing of two residential caravans and the storage of one touring caravan for use by a traveller family unit together with associated access, parking facilities, hardstandings, cesspit and landscaping (retrospective elements being the use of land for siting two residential caravans, the installation of an access and cesspit with proposed elements being revised siting of mobile homes and provision of new associated hard-standings and reduced access and parking areas)
- 10.3.2 19/500526/SUB The Beacons Coxheath Kent **MBC Approved**
Submission of details pursuant to part condition 10.4 - Validation Closure Report dated January 2019 for planning permission 16/508116/FULL.

- 11 Neighbourhood Plan and Strategic Planning:** Update
- 12 Traffic and Community Safety:** Review Progress
- 12.1 Traffic Issues in Coxheath (including traffic calming on Heath Road)
- 12.2 Highways Improvement Plan (HIP)
- 13 Maintenance Issues:** Review Progress
- 13.1 Emptying of Dog Waste Bins to discuss future options
- 14 Youth and Recreation:** Review Progress
- 15 Development of Multi-Use Games Area (MUGA):**
- 15.1 Mark Byatt Update Cost Breakdown for Linden Farm
- 16 Seasonal Events:**
- 16.1 **Annual Meeting of the Parish Wednesday 22nd May 2019**
- 17 Correspondence:**
- 17.1 To table items of late correspondence :
- 17.2 Items circulated for information: For further information contact the Clerk
- 17.2.1 NALC Chief executive's bulletin - 12 April 2019
- 17.2.2 Draft Minutes of Maidstone KALC Meeting 15.4.2019
- 17.2.3 Kent Tree and Pond Warden activities
- 17.2.4 Governance and Accountability Practitioners Guide 2019
- 17.2.5 Parish Councillor Allowances Survey
- 17.2.6 NALC Annual Conference & Exhibition 2019
- 17.3 Items acted on:
- 17.3.1 Q2 2019 Community Grant Scheme Applications Open
- 17.4 Items for discussion/action
- 17.4.1 Parish/Police Liaison Meetings
- 17.4.2 KALC Social Media and Communication Networking Event 22 June
- 17.4.3 Gates in the Playground near the Village Hall
- 17.4.4 CALARA New web site
- 18 Policy Review:**
- 18.1 Standing Orders
- 18.2 Financial Regulations
- 18.3 Risk Assessment
- 18.4 Code of Conduct

**19 Date of Next Meeting: 7.30 pm Wednesday 22nd May APM
7.30 pm Tuesday 28th May AMPC**

**Irene Bowie
Clerk to the Parish Council
Email: clerk@Coxheathparishcouncil.org.uk**

Appendix A

5.0

Apologies due to being team leader this week I have meeting in the morning every day but hope to be at AGM meeting

Helping residents with issues such as neighbourhood issues, hording, mental health and health generally and help with benefits

Quad bike been seen in village met with PCSO and they are fully aware who this is and dealing with this

Dog Bins I am meeting with MBC today (day of meeting) and will sent a email to Clive any advice given or any news that can help us with our litter/dog bins.

Any information shared with regards to anti – social goes to Kent Police and residents need to phone 101 if they have been a victim of crime.

We have a few cars left for a period of time on Huntington road and we will refer one of those vehicles onto MBC

Naked man in woods, I have and the police have been doing visible presence when we can in the wooded areas. Ask resident to report anything they see to Kent Police and don't approach the male.

As I always I am busy but I am approachable and my email and phone number are below

[Adam McKinley -Kent Community Warden Service Mid Kent |Maidstone and Tonbridge and Malling Team, Coxheath, Hunton, Linton, East Farleigh, West Farleigh | Public Protection Service Growth ,Environment and Transport 07811271021](#)