



Coxheath Parish Council

AGENDA

To All Members of the Council, Press and Public

Members are hereby summoned, and notice is given that the next meeting of the Parish Council will be held on Tuesday 22nd February 2022 at 7:00 pm Small Hall Coxheath Village Hall

All meetings are open to the press and public. The parish council requests that all attendees note the following:

- meeting papers, other than agendas for the public, will not be provided;
- please do not attend if you have any symptoms that may be Covid related

PRIOR TO THE START OF THE MAIN MEETING:

Representations from the general public will be taken for a period up to fifteen minutes before the opening of the formal meeting. Individuals may speak for up to three minutes at the discretion of the Chairman. The minute book will be closed

1. Apologies, Declarations of Interest and Dispensations:

- 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting tender their apologies to the Parish Clerk prior to the meetings, under Section 75(1) of the Local Government Act 1862, the members present must decide whether the reason(s) for a member's absence shall be accepted.
- 1.2 Declaration of Changes to the Register of Interests.
- 1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2010 in respect of members and in accordance with the provisions of the Local Government Act 1862 in respect of officers.
- 1.4 Requests for Dispensations.
- 1.5 Declarations of Lobbying.

2. CO OPTION of Parish Councillor/s:

- 2.1 To consider candidates for co-option.

3. Consideration of items to be taken in private (Exclusion of Public and Press): In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1850, the public and press be excluded from the meeting by the reason of its confidential nature.

4. Reports:

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| 4.1 | Community Warden | J Watson |
| 4.2 | Kent County Councillor | Cllr S. Webb |
| 4.3 | District Councillors | Cllr's R. Webb; S. Webb and Parfitt-Reid |
| 4.4 | Chairman of the Parish Council | Cllr Parker |
| 4.5 | Playground Inspection | MBC |
| 4.6 | Councillor's Reports | |

5. Minutes of the Parish Council Meeting:

To consider the minutes and if in order sign as a true record

- 5.1 Minutes of Parish Council held on the 25th January 2022.

6. Matters arising from the minutes (not included in other agenda items):

- 6.1 Multi Use Games Area.
- 6.2 Tree Contract

7. Finance:

- 7.1 To receive and authorise payments listed on the schedule (to be provided at the meeting)
- 7.2 Late Payment Request/s to be discussed for approval and payment.
- 7.3 Banking Arrangements – Update.
- 7.4 To receive the Bank Reconciliation (to be provided at the meeting).
- 7.5 To consider a new Payroll provider
- 7.5 To receive the draft minutes and recommendations of the Finance Committee Meeting 10th February 2022

8. Planning:

- 8.1 To receive the draft minutes of the Planning Committee meeting 10th February 2022.
- 8.2 To table late planning matters.

9. Working Groups: To receive Updates

- 9.1 Recreation & Youth Working Group.
- 9.2 Traffic & Community Safety Working Group.
- 9.3 Seasonal Events Working Group.
- 9.4 Environmental Initiatives Group.

10. Correspondence:

- 10.1 To Table items of late correspondence.
- 10.2 To Table items circulated:
 - 10.2.1 Maidstone Gypsy, Traveller and Travelling Showpeople Development Plan Document: Call for Sites
 - 10.2.2 Queen's Jubilee Street Parties Application Form
 - 10.2.3 KALC Maidstone - Parish Services Scheme Table
 - 10.2.4 Draft Minutes of the KALC Maidstone Meeting on 31.1.2022
 - 10.2.5 KALC CONFERENCES IN MARCH
 - 10.2.6 Kent Care Summit on 2 March 2022,
 - 10.2.7 Helping Hands Scheme - Supporting households facing financial hardship as a direct result of Covid 19
 - 10.2.8 NALC Policing Online Event - 30th March 2022
 - 10.2.9 Great British Spring Clean 2022: Will You Take Part?

11. To consider the KALC Community Awards Scheme 2022

12. Date of the Next Meeting: 22nd February 2022

Irene Bowie

Clerk to the Parish Council

Email: clerk@Coxheathparishcouncil.org.uk

17th February 2022