

Coxheath Parish Council Agenda

To All Members of the Council, Press and Public

Members are hereby summoned, and notice is given that the Meeting of the Parish Council will be held on **Tuesday 24th September 2019** in Coxheath Village Hall commencing **at 7.30 pm**

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.

PRIOR TO THE START OF THE MAIN MEETING:

Representations from the general public will be taken for a period up to thirty minutes before the opening of the formal meeting. Individuals may speak for up to three minutes at the discretion of the Chairman.

Main Meeting:

1. Apologies and absences:

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

2. Request to film or record all or part of the meeting:

Legislation allows for meetings to be recorded by anyone attending. Persons who have concerns about being recorded should please speak to the Clerk.

3. Consideration of items to be taken in private because of the disclosure of exempt information:

4. To Receive Declarations of Interest and Dispensations:

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

5. To receive reports from:

- | | | |
|-----|--|-------------|
| 5.1 | Police Representative and Community Warden | |
| 5.2 | Kent County Councillor | |
| 5.3 | District Councillor | |
| 5.4 | Chairman Of the Parish Council | Cllr Parker |
| 5.5 | Open Spaces Councillor | Cllr Bird |
| 5.6 | Green Planet Action Group | Cllr Small |

6. Minutes of the Parish Council Meeting :

To consider the minutes and if in order sign as a true record

- 6.1 Minutes of Parish Council Meeting 27th August 2019

7. Matters arising from the minutes (not included in other agenda items)

- 7.1 Medical Centre

Irene Bowie Clerk to Coxheath Parish Council
Pollyfield Cottage Scragged Oak Road, Detling, Kent ME14 3HD

- 7.2 Defibrillator in the Village Centre
- 7.3 Bi Monthly Meetings with Chartway
- 7.4 Village Hall Acoustics
- 7.5 Replacement Litter Bins/ Location of Salt Bins
- 7.6 Parish Noticeboards
- 7.7 Replacement Bollards

8. Councillors' Individual Reports: (not included in other agenda items)

9 Finance:

- 9.1 To Agree Financial Performance Against Budget June 2019 :
- 9.2 Online Banking: Update
- 9.3 Update of account for 2019/20 including payments received:
- 9.4 Accounts paid since the last meeting to be ratified:
- 9.5 Accounts for payment:
 - 9.5.1 David Mann Grass Cutting and Planting
 - 9.5.2 Vodafone Parish Mobile 8 September – 7th October £ 38.00
 - 9.5.3 Clerks Salary September 2019 £ 1072.28
 - 9.5.4 Clerks Administration Expenses
 - Amazon Stationary September £ 43.42
 - HP Instant Ink 20 August – 19 September £ 17.99
 - Purchase of Postage Stamps 20 x .67p £ 13.40
 - Total Clerk Administration Expenses £ 74.81**
 - 9.5.5 MBC repairs to Roundabout £ 118.80
 - 9.5.6 1+1 Ionos Email Provision £ 14.99
- 9.6 Payment requests to be discussed for approval and payment
- 9.7 Late Payment Request/s to be discussed for approval and payment
- 9.8 Preschool Grant Application
 - To consider the provision of a grant to the Preschool
- 9.9 Tree Survey
- 9.10 To consider the opening of 2 additional bank accounts to comply with the Financial Services Compensation Scheme (FSCS).

10 Planning:

- 10.1 To receive draft minutes of Planning Committee Meeting 19th September 2019
- 10.2 To table planning applications dealt with since last meeting
- 10.3 To table decisions by the Planning Authority since the last meeting

11 Neighbourhood Plan and Strategic Planning: Update

12 Traffic and Community Safety: Review Progress

- 12.1 HGV Pilot Scheme Initiative
- 12.2 20 mph Initiative Outside the School
- 12.3 Highways Improvement Plan (HIP)
- 12.4 Parking Notices : To consider the provision and placement of "No Parking Notices"

13 Youth and Recreation: Review Progress

14 Development of Multi-Use Games Area (MUGA):

- 14.1 Update of meeting 12th September 2019

15 Seasonal Events:

16 Correspondence:

- 16.1 To table items of late correspondence :
- 16.2 Items circulated for information: For further information contact the Clerk
 - 16.2.1 DCLG- Notes on Neighbourhood Planning
 - 16.2.2 KCC Brexit Preparedness Update
 - 16.2.3 Swale Community Housing Event 27th September Faversham
 - 16.2.4 Asthma Workshop 26th September Aylesford
- 16.3 Items acted on:
 - 16.3.1 Resident email re Parking on Double Yellow Lines
 - 16.3.2
- 16.4 Items for discussion/action
 - 16.4.1 National Highways and Transportation Network – Online Survey
 - 16.4.2 KALC IT Update on Parish Websites and GDPR Issues
 - 16.4.3 NALC Policy Consultation E Briefing 5G Mobile Coverage in Rural Areas
 - 16.4.4 KALC Finance and Transportation Conference 12th and 26th October
- 17 Policy Review:**
 - 17.1 NALC Financial Regulations 2019
 - 17.2 Terms of Reference Finance Committee
 - 17.3 Grant Policy
- 18 Website Improvements:**
- 19 Date of Future Meetings: 7.30 pm in the Small Hall, Coxheath Village Hall 29th October; 26th November**

Irene Bowie
Clerk to the Parish Council
Email: clerk@Coxheathparishcouncil.org.uk

16/09/2019