



COXHEATH PARISH COUNCIL

CLERK: Irene Bowie
TELEPHONE: 07788 278972
E – MAIL: clerk@coxheathparishcouncil.org.uk
WEBSITE: www.coxheath.net

Members are hereby summoned, and notice is given that the next meeting of the Finance Committee will be held on Thursday 19th November at 7:00 pm via Zoom

This meeting will be held remotely under The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 in force to allow local authorities to conduct meetings remotely.

Members of the public can join this meeting by contacting the Parish Clerk clerk@coxheathparishcouncil.org.uk or by telephone 07788 278972, no later than 4pm on the day of the meeting. Members of the public can join by video or telephone

Members of the public wishing to raise matters at the meeting must contact the Clerk and submit their enquiry/question in advance of the meeting and no later than 4pm on the day prior to the meeting.

If joining the meeting, we must ask you to mute your device when entering the meeting and remain muted until you are asked to speak.

AGENDA

1. Apologies for Absence:

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

2. To Receive Declarations of Interest and Dispensations:

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered

3. Representations from Members of the Public:

4. Consideration of items to be taken in private (Exclusion of Public and Press):

In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature:

5. Minutes of the previous meeting – 20th February 2020

Irene Bowie Clerk to Coxheath Parish Council
Pollyfield Cottage Scragged Oak Road, Detling, Kent ME14 3HD

6. **Matters Arising from the minutes:**

7. **Parish Council Administration:**

Parish Website
Parish Maintenance Contracts
Banking Arrangements
Zoom , Adobe Acrobat Pro DC
SLCC Fees

8. **To consider the Budget 2021/22:**
(i) **To review the 2020/21 spend forecast.**
(ii) **To agree budget groups for 2021/22.**

9. **To consider the precept and parish service scheme 2021/22:**

10. **To receive the Notice of Conclusion of Audit 2019-20**

11. **To receive correspondence/reports:**

12. **Agenda items for the next meeting:**

Date of next meeting : To be confirmed

Irene Bowie
Clerk to Coxheath Parish Council

13th November 2020