



COXHEATH PARISH COUNCIL

CLERK: Irene Bowie

TELEPHONE: (07788 278972)

E – MAIL: clerk@coxheathparishcouncil.org.uk

WEBSITE: www.coxheath.net

14 May 2019

A Meeting of the **FINANCE COMMITTEE** will be held in the **Parish Office, Coxheath Village Hall, Stockett Lane, Coxheath** at **7.30 p.m. on Thursday 23rd May 2019**

AGENDA

1. **Apologies for Absence:**
2. **Representations from Members of the Public:**
3. **Items to be taken under Part 2 Procedure:**
4. **Minutes of the previous meeting – 7th February 2019:**
5. **Matters Arising from the minutes:**
 - Multi Use Games Area
 - Village Centre Expenditure
 - Repair of Notice Boards
 - Handover of Redundant Play Areas
 - Waste Bins
6. **Parish Policies:**
 - Standing Orders
 - Financial Regulations
 - Risk Assessment Register
 - Asset Register
7. **Online Banking:**
 - Banking Mandate: to agree signatories and procedures
8. **Parish Council Administration:**
 - Parish Website
 - GDPR
 - Internal and External Audits
 - Accounts 2018-19
9. **Correspondence/Reports:**
10. **Date of Next Meeting:** **29th August 2019**

Irene Bowie
Clerk to Coxheath Parish Council

Irene Bowie Clerk to Coxheath Parish Council
Pollyfield Cottage Scragged Oak Road, Detling, Kent ME14 3HD