



Coxheath Parish Council

To All Members of the Council, Press and Public

Members are hereby summoned, and notice is given that the next Meeting of the Parish Council will be held on **Tuesday 28th February 2023 in the Small Hall of Coxheath Village Hall commencing at 7.15 pm**

All meetings are open to the press and public. The parish council requests that all attendees note the following:

PRIOR TO THE START OF THE MAIN MEETING:

Representations from the general public will be taken for a period up to fifteen minutes before the opening of the formal meeting. Individuals may speak for up to three minutes at the discretion of the Chairman. The minute book will be closed

To receive reports from (if present):

- *Kent County Councillor* Simon Webb;
- *Maidstone Borough Councillors*; Richard Webb, Lottie Parfitt-Reid and/or Simon Webb.
- *Community Warden* Owen Moemken.
- Community Protection Officer MBC Community Protection Team Laura Bullen

AGENDA

1. Apologies and absences:

- 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 75(1) of the Local Government Act 1862, the members present must decide whether the reason(s) for a member's absence shall be accepted.
- 1.2 Declaration of Changes to the Register of Interests.
- 1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2010 in respect of members and in accordance with the provisions of the Local Government Act 1862 in respect of officers.
- 1.4 Requests for Dispensations.
- 1.5 Declarations of Lobbying.

2. Consideration of items to be taken in private (Exclusion of Public and Press): In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1850, the public and press be excluded from the meeting by the reason of its confidential nature.

3. Reports

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|-----|--------------------------------|--------------------------------|
| 3.1 | Chairman of the Parish Council | Cllr Parker |
| 3.2 | Playground Inspection Report | Cllr Small Cllr Mickleburgh |
| 3.3 | Councillor's Reports | All Cllrs |
| 3.4 | Litter Pick | Cllr Down |

4. Minutes of the Parish Council Meeting

To resolve that the minutes of the Parish Council Meeting held on 24th January 2023 to be taken as read and confirmed as a correct record and signed by the Chairman.

5. Matters arising from the minutes: (not included in other agenda items)

- 5.1 Defibrillator in the Village Centre
- 5.2 New Noticeboards
- 5.3 Adoption of Play areas and Scout Hut Car Park

6. Finance:

- 6.1 To receive and authorise payments listed on the schedule (to be provided at the meeting)
- 6.2 Late Payment Request/s to be discussed for approval and payment.
- 6.3 Banking Arrangements – Update.
- 6.4 To note receipts of Income
- 6.5 To receive the Bank Reconciliation
- 6.6 To receive recommendations from the Finance Committee
 - 6.6.1 To receive the draft minutes of the Finance Committee Meeting 23rd February 2023
 - 6.6.2 To review the 2022/23 spend vs budget forecast.
- 6.6 To consider any late financial matters.

- 6.7 To receive an update on request or a review of the MBC Parish Services Scheme.
- 6.8 To receive and consider grant application/s
 - 6.8.1 Grant application request from Coxheath Pre-School
 - 6.8.2 Late Applications
- 6.9 SE Water Community Grant Update
- 7. Planning:**
 - 7.1 To receive the Minutes of the Planning Committee meeting on 24th January 2023 (Appendix 1)
 - 7.2 To Table Planning Applications dealt with since the last Planning Committee meeting
 - 7.2.1 22/505836/FULL 23 Linden Road Coxheath Maidstone Kent ME17 4QS
Erection of single storey side and rear extension and front porch extension.
CPC No Objection
 - 7.3 To table decisions by Maidstone Borough Council (MBC) since the last Planning Committee Meeting.
 - 7.3.1 22/505843/FULL Demolition of existing garage and erection of double garage
MBC Application Permitted
 - 7.3.2 22/505668/FULL 1 Orchard Close Coxheath Maidstone Kent ME17 4HE
Proposal Demolition of existing garage and erection of a single storey rear extension and conservatory. Creation of a new vehicle access, driveway and erection of a brick boundary wall. (Re-submission of 22/504409/FULL)
MBC Application Permitted
 - 7.3.3 22/505394/REM At Linden Farm Barn Stockett Lane Coxheath Maidstone Kent ME17 4PS
Proposal Approval of Reserved Matters for the erection of two dwellings and associated carports and access (scale, layout, appearance, access, and landscaping being sought) pursuant to 19/505232/OUT for - Outline Application for a residential development with all matters reserved (Resubmission of 19/503865/OUT).
MBC Application Permitted
 - 7.4 To table late planning matters:
- 8. Working Groups: To receive Updates**
 - 8.1 Recreation & Youth Working Group
 - 8.1.1 MUGA Maintenance
 - 8.1.2 Village Hall Field - Outdoor Gym behind the Play Area
 - 8.1.3 Football Pitch
 - 8.1.4 Play Area and MUGA Inspections from April 2023
 - 8.1.4.1 Play Area Inspection Course 14th February – Feedback from delegates
 - 8.1.5 Sports Wall Surface
 - 8.1.6 Benches for Playing Fields
 - 8.1.7 Any other matters
 - 8.2 Traffic & Community Safety Working Group
 - 8.2.1 KCC Highway Improvement Plan
 - 8.2.2 Parish Portal Report
 - 8.2.3 Any other matters
 - 8.2.3.1 Linton Health Centre - Crossing
 - 8.3 Seasonal Events Working Group
 - 8.3.1 To consider events and budget for the Coronation of His Majesty King Charles III
 - 8.3.2.1 Grant application for King Charles III Coronation via The National Lottery Awards for All- update
 - 8.3.3 Future projects
 - 8.4 Environmental Initiatives Group
 - 8.4.1 Tree Survey – Level 2
 - 8.4.2 To receive recommendations from the EIG meeting on the 9th February 2023
 - 8.4.3 Future Works – Tree planting at the Village Green update
 - 8.4.4 Cllr Small - Environmental Report
 - 8.4.5 Anti-Idling Signs
 - 8.4.6 Email from a resident – Overhanging Trees
- 9. Correspondence:**
 - 9.1 To table items of late correspondence :
 - 9.2 Items circulated for information: For further information contact the Clerk
 - 9.2.1 Kent Police & Crime Commissioner Newsletter - Victim Voice Special Edition
OPCC/MS/OG/070/23
 - 9.2.2 Search for water aid distribution sites across the borough of Maidstone
 - 9.2.3 Maidstone Borough Council Parish News

- 9.2.4 Platinum Jubilee Village Halls Fund – Circulated to the VHMC
- 9.2.5 Draft Minutes of the KALC Maidstone Meeting 30.1.2023
- 9.3 Items for discussion/action
 - 9.3.1 Cllr John Britt Response to Maidstone area KALC minutes Councillor John Brit
 - 9.3.2 MBC Cost Of Living (COL) Roadshow
- 10. KALC Community Awards Scheme 2023 - Update**
- 11. Policy Review:**
 - 11.1 Memorial Bench Policy**
 - Meeting Dates 2023 : **28th March, 25th April, 30th May, 27th June, 25th July, 29th August, 26th September, 31st October, 28th November.**

Irene Bowie

Clerk to the Parish Council

Email: clerk@Coxheathparishcouncil.org.uk

22nd February 2023



Appendix 1. 7.1 Minutes of the Planning Committee meeting on 24th January 2023

MINUTES of the PLANNING COMMITTEE MEETING
held in the Small Hall Coxheath Village Hall
6.30 pm 24th January 2023

Present: Cllrs V Page (Chairman); D Carpenter, G Crickett, R Webb, K Woollven
Also Present : I Bowie (Clerk) .

PRIOR TO THE START OF THE MAIN MEETING:

Representations from the public *will be taken for a period up to fifteen minutes before the opening of the formal meeting. Individuals may speak for up to three minutes, on agenda items, at the discretion of the Chairman. The minute book will be closed.* There were no members of the public present.

1. Apologies and absences:

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

2. To Receive Declarations of Interest and Dispensations:

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

3. Consideration of items to be taken in private (Exclusion of Public and Press): In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature:

4. Minutes of the Planning Committee Meeting on the 29th November 2022

It was RESOLVED that the minutes of the Parish Council Meeting held on 29th November 2022 were taken as read and confirmed as a correct record and signed by the Chairman.

5. Matters Arising from the Minutes: There were none

6 Planning Applications.

6.1 To table planning applications for consideration:

6.1.1 23/500113/FULL 6 Westerhill Road Coxheath Kent ME17 4DG
Demolition of converted garage and erection of enlarged veterinary surgery with staff accommodation.
CPC No Objection

6.1.2 22/505983/FULL Ambury House Amsbury Road Hunton Kent ME15 0QH
Proposed new garage with room above. **CPC No Objection (Request case officer adds a condition to prevent the added to or split into separate dwellings)**

6.1.3 22/505989/SUB 146 Heath Road Coxheath Kent ME17 4PL
Submission of details pursuant to conditions 4 (landscaping scheme) & 6 (biodiversity enhancement scheme) of application 20/502698/FULL. **CPC No Objection**

6.1.4 22/505843/FULL 30 Huntington Road Coxheath Kent ME17 4DY
Demolition of existing garage and erection of double garage
CPC No Objection.

6.2 To table planning applications dealt with since last meeting:

6.2.1 22/505668/FULL 1 Orchard Close Coxheath Maidstone Kent ME17 4HE
Demolition of existing garage and erection of a single storey rear extension and conservatory. Creation new vehicle access, driveway and erection of a brick boundary wall. (Re-submission of 22/504409/FULL
No Objection

6.3 To table decisions by Maidstone Borough Council (MBC) since the last meeting.

- 6.3.1 22/505191/FULL 88 Amsbury Road Hunton Maidstone Kent ME15 0QH
Erection of a single storey rear extension. **MBC Application Permitted**
- 6.3.2 22/505095/FULL The Orchard Medical Centre 146 Heath Road Coxheath Kent ME17 4PL
Section 73 - Application for minor material amendment to approved plans condition 15 (to allow amenity to footprint, internal layout and minor elevation changes to plots 06-08 to create 3rd bedroom) pursuant to 20/502698/FULL for - Erection of 8no. residential dwellings with associated parking and landscaping of existing doctor's surgery to be demolished. **MBC Application Permitted**
- 6.3.3 22/505340/FULL Chapel Nursery Pleasant Valley Lane East Farleigh Maidstone Kent ME15 0BB
Demolition of existing buildings and erection of a detached four bedroom chalet bungalow with associated access, parking, amenity and landscaping. **MBC Application Permitted**

7. To table late planning applications and other planning matters received for consideration:

- 7.1.1 23/500325/FULL 5 Chaffinch Drive Coxheath Maidstone Kent ME17 4FF
Erection of a single storey rear/side wrap-around extension. **CPC No Objection**
- 7.1.2 23/500167/FULL 8 Pippin Close Coxheath Maidstone Kent ME17 4DS
Erection of a single storey side extension and creation of additional parking area. **CPC No Objection**

8. New Health Centre Heath Road Linton – Lack of a public Crossing

The request from KCC Highways that due to a lack of funding the parish council may consider funding a puffin crossing of a minimum of £45,000. It was AGREED to recommend to Full Council that other parishes should be contacted to assess if there was a willingness to participate as the surgery is not in Coxheath.

Members were concerned that the lack of a pedestrian crossing was raised by the PC in 2019 but KCC agreed with the developer in that a dropped crossing would be sufficient. The pedestrian crossing was rejected. MBC as the planning authority had to accept the recommendation of KCC as the statutory body at the time.

9. New Road Name required by Coxheath Parish Council for a New development by Hillstone Homes Property Developers on former site of surgery at 146 Heath Road. It was AGREED to propose to the full council that the name should be 'Mulberry Close' as there was a Mulberry Tree at the old surgery.

10. Agenda items for the next meeting:

Date of Next Meeting (Please note meetings may be cancelled if not required) 28th February 2023