



Coxheath Parish Council Finance Committee Meeting

To All Members of the Council, Press and Public

Members are hereby summoned, and notice is given that the next meeting of the Finance Committee will be held on Thursday 24th November at 7 pm in the Village Hall Committee Room

All meetings are open to the press and public. The parish council requests that all attendees note the following:

- please do not attend if you have any Covid symptoms
- meeting papers will not be provided

PRIOR TO THE START OF THE MAIN MEETING:

Representations from the general public will be taken for a period up to fifteen minutes before the opening of the formal meeting. Individuals may speak for up to three minutes at the discretion of the Chairman. The minute book will be closed

AGENDA

1. Apologies for Absence:

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

2. To Receive Declarations of Interest and Dispensations:

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

3. Consideration of items to be taken in private (Exclusion of Public and Press):

In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature.

4. Minutes of the Previous Meeting

To resolve that the minutes of the Finance Committee Meeting held on 5th May 2022 to be taken as read and confirmed as a correct record and signed by the Chairman.

5. Matters Arising from the Minutes:

- 5.1 Update on Disabled access gates at the play area
- 5.2 Update Microsoft Surface Go 310.5 inch Pentium 4GB 84GB 2-in1 laptop and tablet
- 5.3 Update Level 2 Tree Works
- 5.4 Unity Bank Update

6. Finance:

- 6.1 Bank Reconciliation
- 6.2 Actual vs Budget 2022/23
- 6.3 To review Working Group Budget Allocations 2022/23
- 6.4 To consider virement of budget allocations 2022/23
- 6.5 Section 106 Funds and CiL Payments
- 6.6 To consider quotation for Grass Cutting / Floral Coxheath 2023-24

7. To consider the Budget 2023/24

- 7.1 To review the 2022/23 spend forecast.
- 7.2 To agree budget groups for 2023/24

8. To consider the precept and parish services scheme 2023/24:

9. To receive correspondence:

10. Agenda Items for the next meeting:

11. To confirm meeting dates for 2023

12. Staffing Matters. NALC Annual Salary Award 2022

Irene Bowie

Clerk Coxheath Parish Council

17th November 2022

clerk@coxheathparishcouncil.org.uk