



# COXHEATH PARISH COUNCIL

CLERK: Irene Bowie Pollyfield Cottage  
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## MINUTES of the PLANNING COMMITTEE MEETING

held in the Parish Office, Coxheath Village Hall, Stockett Lane, Coxheath  
at 7.30pm on Thursday 18th July 2019

Present: Cllrs R Divall (Chairman); V Page; C Parker; K Woollven; J Wilson.  
I Bowie (Clerk) ;

1. **Apologies for Absence:**  
Apologies for absence were received from Cllr Webb
2. **Part 2 Items – To consider whether any items should be taken in private because of possible disclosure of exempt information:**  
It was noted that there were no items to be taken in Part 2 of the meeting due to the possible disclosure of exempt information.
3. **Representations from the members of the public:**  
**There were no representations from members of the public.**
4. **Minutes of the previous meeting – 25<sup>th</sup> June 2019**  
These were accepted as a true record. Proposed by Cllr Parker, seconded by Cllr Wilson and agreed by all.
5. **Matters arising out of previous minutes:**
  - i) BT Telephone Box – Centre of the Village  
Clerk to contact BT with telephone number of the BT Box for a usage check.
  - ii) **19/503075/FULL 2A Hanover Road Coxheath Maidstone Kent ME17 4QH CPC No Objection**  
*Demolition of existing boundary wall and construction of new boundary fence.*
  - ii) **19/502806/FULL Westerhill Barn Westerhill Road Coxheath ME17 4BS**  
*Change of use and conversion of the barn including a two storey extension to create a pair of semi-detached dwellings, with re-instatement of historic fabric and associated landscaping (as an amendment to the prior approval for the change of use and building operations to convert the barn into a dwelling under reference 18/502881/PNQCLA). Erection of a detached store/garage in place of former piggery.*  
**CPC requested that additional information was provided by the applicant to enable a decision to be reached. Clerk to respond to MBC requesting further information.**
6. **New Planning applications for discussion:**  
There were no new planning applications.
7. **Late planning applications received for discussion:**  
There were no late planning applications.
8. **Decisions by the Planning Authority since the last meeting:**
  - j) **19/502008/FULL Land North Of Heath Road Coxheath Kent ME17 4TB** **MBC Approved**  
*Installation of drainage works associated with development approved under 18/506425/REM - including the laying of a foul water sewer pipe and installation of three deep bore soakaways.*
9. **Correspondence/Reports:**
  - i) Email from a student requesting assistance with Planning Thesis on Neighbourhood Plans.

**CPC agreed to assist. Clerk to make contact with John Hughes to request his assistance.**

**ii) CPC Planning Spreadsheet**

The Clerk had produced a planning tracker spreadsheet for members consideration. Cllr's unanimously agreed to adopt the tracker.

**iii) Tracking of Key Conditions from Planning Applications**

It was agreed that the key planning conditions for large developments would be identified by Cllrs and that the Clerk would then track them via the spreadsheet. **Clerk to liaise with Cllr Webb**

**iv) MBC Enforcement Report re: Forstal Farm**

The Clerk reported that she had made a report, following a residents complaint, to enforcement regarding the parking of Commercial Vans and Lorries at Forstal Farm. **Clerk to follow up with Cllr Webb and MBC Enforcement**

**10. Use of Land following Medical Centre Relocation**

Cllr Wilson and the Clerk to liaise and establish the planning process for the Land.

**11. Agenda Items for Next meeting:**

Adoption of Playareas ( Whitebeam and Adbert Drive) from MBC. Clerk and Cllr Wilson to progress.

**12. Date of the next meeting: 7.30pm on Thursday 15<sup>th</sup> August 2019**

**Signed: R Divall**

**Date : 15<sup>th</sup> August 2019**