

Coxheath Parish Council Agenda

To All Members of the Council, Press and Public

Members are hereby summoned, and notice is given that the Meeting of the Parish Council will be held on **Tuesday 29th October 2019** in Coxheath Village Hall commencing **at 7.30 pm**

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.

PRIOR TO THE START OF THE MAIN MEETING:

Representations from the general public will be taken for a period up to thirty minutes before the opening of the formal meeting. Individuals may speak for up to three minutes at the discretion of the Chairman.

Main Meeting:

1. Apologies and absences:

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

2. Request to film or record all or part of the meeting:

Legislation allows for meetings to be recorded by anyone attending. Persons who have concerns about being recorded should please speak to the Clerk.

3. Consideration of items to be taken in private because of the disclosure of exempt information:

4. To Receive Declarations of Interest and Dispensations:

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

5. To receive reports from:

- | | | |
|-----|--|-------------|
| 5.1 | Police Representative and Community Warden | |
| 5.2 | Kent County Councillor | |
| 5.3 | District Councillor | |
| 5.4 | Chairman Of the Parish Council | Cllr Parker |
| 5.5 | Open Spaces Councillor | Cllr Bird |
| 5.6 | Green Planet Action Group | Cllr Small |

6. Minutes of the Parish Council Meeting :

To consider the minutes and if in order sign as a true record

- 6.1 Minutes of Parish Council Meeting 24th September 2019

7. Matters arising from the minutes (not included in other agenda items)

- 7.1 Medical Centre

- 7.2 Defibrillator in the Village Centre
- 7.3 Bi Monthly Meetings with Chartway
- 7.4 Village Hall Acoustics
- 7.5 Replacement Litter Bins/ Location of Salt Bins
- 7.6 Parish Noticeboards
- 7.7 Replacement Bollards

8. Councillors' Individual Reports: (not included in other agenda items)

9 Finance:

- 9.1 To Agree Financial Performance Against Budget July 2019 :
- 9.2 Parish Council Banking Arrangements: Update
- 9.3 Update of account for 2019/20 including payments received:
- 9.4 Accounts paid since the last meeting to be ratified:
- 9.5 Accounts for payment:
 - 9.5.1 David Mann Grass Cutting and Planting £ 615.47
 - David Mann Football Pitches Cutting October £ 200.00
 - Total Payment David Mann £ 815.47**
 - 9.5.2 Vodafone Parish Mobile 8 October – 7th November £ 38.00
 - 9.5.3 HP Instant Ink 20 August – 19 September £ 17.99
 - 9.5.5 Village Hall 1st July to 30th September 2019 £ 119.25
 - Cleaning of the Parish Office
 - 9.5.6 1+1 Ionos Email Provision £ 14.99
- 9.6 Payment requests to be discussed for approval and payment
- 9.7 Late Payment Request/s to be discussed for approval and payment
- 9.9 Tree Survey
- 9.10 To consider the opening of 2 additional bank accounts to comply with the Financial Services Compensation Scheme (FSCS).
- 9.11 To receive the Notice of Conclusion of Audit 2018-19

10 Planning:

- 10.1 To receive draft minutes of Planning Committee Meeting 17th October 2019
- 10.2 To table planning applications dealt with since last meeting
- 10.3 To table decisions by the Planning Authority since the last meeting
- 10.4 Adoption of Play areas from MBC Update

11 Neighbourhood Plan and Strategic Planning: Update

12 Traffic and Community Safety: Review Progress

- 12.1 HGV Pilot Scheme Initiative
- 12.2 20 mph Initiative Outside the School
- 12.3 Highways Improvement Plan (HIP)
- 12.4 Parking Notices

13 Youth and Recreation: Review Progress

- 13.1 Youth Shelter

14 Development of Multi-Use Games Area (MUGA): Update

15 Seasonal Events:

16 Correspondence:

- 16.1 To table items of late correspondence :
- 16.2 Items circulated for information: For further information contact the Clerk
 - 16.2.1 Interfaith week 2019
 - 16.2.2 KCC Public Health Media Release: 'Every Mind Matters' campaign underway in Kent

- 16.3 Items acted on:
- 16.4 Items for discussion/action
 - 16.4.1 Parish Seminar - Thursday 28th November - MAID, SWA, GRA & DART
 - 16.4.2 KALC Meetings 11th November , AGM 16th November
 - 16.4.3 Tree Forum in Maidstone 2nd November
 - 16.4.4 KALC Update for Local Councils + VE DAY 75 8th May 2020
 - 16.4.5 Proposed new KALC post and KALC AGM 30 November 2019
 - 16.4.6 NALC Policy Consultation E-Briefing 12-19 Independent Review Into Local Government Audit Call For Evidence
 - 16.4.7 Rural/Market Towns Group of the Rural Services Network

17 Website Improvements: Update

**18 Date of Future Meetings: 7.30 pm in the Small Hall, Coxheath Village Hall
26th November**

Irene Bowie

Clerk to the Parish Council

Email: clerk@Coxheathparishcouncil.org.uk

18/10/2019