



# Coxheath Parish Council

## Minutes of the Meeting held on 22<sup>nd</sup> February 2022 at 7.00 pm in the Village Hall

Present: Parish Cllrs: C Parker (Chairman); C Bird; D Carpenter; G Crickett; G Down; R Mickleburgh; V Page; E Potts; E Small; R Webb; K.Woollven

In Attendance: Irene Bowie ( Parish Clerk) . Members of the public

### PRIOR TO THE START OF THE MAIN MEETING:

*Representations from the general public will be taken for a period up to fifteen minutes before the opening of the formal meeting. Individuals may speak for up to three minutes at the discretion of the Chairman. The minute book will be closed*

#### 1. Apologies, Declarations of Interest and Dispensations:

- 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting tender their apologies to the Parish Clerk prior to the meetings, under Section 75(1) of the Local Government Act 1862, the members present must decide whether the reason(s) for a member's absence shall be accepted. Apologies were received and the reason given accepted by members from Cllr Divall.
- 1.2 Declaration of Changes to the Register of Interests. There were none
- 1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2010 in respect of members and in accordance with the provisions of the Local Government Act 1862 in respect of officers. Cllr Parker declared a non-pecuniary interest in agenda 7.6
- 1.4 Requests for Dispensations. There were none
- 1.5 Declarations of Lobbying. There were none

#### 2. CO OPTION of Parish Councillor/s:

- 2.1 To consider candidates for co-option. There were no candidates to be considered.

#### 3. Consideration of items to be taken in private (Exclusion of Public and Press): In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1850, the public and press be excluded from the meeting by the reason of its confidential nature. There were none

#### 4. Reports:

- 4.1 Community Warden J Watson
- 4.2 Kent County Councillor Cllr S. Webb
- 4.3 District Councillors Cllr's R. Webb; S. Webb and Parfitt-Reid  
MBC Cllr Richard Webb gave his report. He reminded Cllrs to complete the Boundary Review Consultation. He explained that the MBC Strategic Planning Team Plan would be discuss the Regulation 19 Consultation on the 23<sup>rd</sup> March. Concerns were raised that approved sites were not the same as those in the Regulation 19 Consultation thereby preventing an effective consultation with residents and parish Councils. Cllr Webb agreed to arrange a meeting with the planning department to discuss these changes.
- 4.4 Chairman of the Parish Council Cllr Parker  
Cllr Parker gave his report. He reported that he had attended the Beacons Men's group and the Church Coffee Morning. He reported that the Annual Meeting of the Parish Council was confirmed as the 24<sup>th</sup> May 2022 and that the next meeting of the finance committee would be held on the 5<sup>th</sup> of May.
- 4.5 Playground Inspection MBC  
The report from MBC was received. It was RESOLVED that all recommended repairs would be made via MBC.
- 4.6 Councillor's Reports  
Cllr Down reported on the litter picking dates. It was AGREED that the parish council would support the purchase of 'rings' to hold open the litter sacks. Cllr Page reported on a Licence Application by Forstal Farm.
- 4.7 Cllr Mickleburgh reported on several matters following consultation with residents. Appendix 1

#### 5. Minutes of the Parish Council Meeting:

To consider the minutes and if in order sign as a true record

- 5.1 Minutes of Parish Council held on the 25<sup>th</sup> January 2022. . It was RESOLVED that the minutes were confirmed as a correct record and signed by the Chairman.

#### 6. Matters arising from the minutes (not included in other agenda items):

- 6.1 Multi Use Games Area. The noticeboard had been received and would be fitted .
- 6.2 Tree Contract
- 6.3 Defibrillator. The Clerk reported that she had emailed TESCO's with to ask for permission to site the defibrillator on an external wall of the building.

**7. Finance:**

- 7.1 To receive and authorise payments listed on the schedule (to be provided at the meeting)  
It was RESOLVED to make the payments as listed on the schedule. Appendix 2.
- 7.2 Late Payment Request/s to be discussed for approval and payment.  
It was RESOLVED to make a donation to the Woodland Trust for £400
- 7.3 Banking Arrangements – Update. The Clerk reported that this matter was now progressing.
- 7.4 To receive the Bank Reconciliation (to be provided at the meeting). This was unavailable.
- 7.5 To consider a new Payroll provider It was RESOLVED that DM Payroll Services Ltd would be appointed as the payroll provider from April 2022.
- 7.6 To receive the draft minutes and recommendations of the Finance Committee Meeting 10<sup>th</sup> February 2022  
The recommendations from the finance committee were received and accepted. Cllr Parker, having declared an interest in the grant application from the pre-school left the room. It was RESOLVED to provide a grant of £1260.24. Cllr Parker returned to the room. It was RESOLVED to accept the quotation from Bartlett Tree Experts for the planting of 5 Beech trees for the Queens Jubilee at a cost of £9,000.

**8. Planning:**

- 8.1 To receive the draft minutes of the Planning Committee meeting 10<sup>th</sup> February 2022. The draft minutes were received and noted.
- 8.2 To table late planning matters. There were none

**9. Working Groups: To receive Updates**

- 9.1 Recreation & Youth Working Group. No report. It was AGREED that the Recreation and Youth Working Group would meet to discuss possible actions from agenda item 4.7
- 9.2 Traffic & Community Safety Working Group. It was AGREED that Cllrs would report Highways matters directly onto the KCC Highways Portal.
- 9.3 Seasonal Events Working Group. Cllr Webb to circulate a proposal from Gala Lights to rent Christmas Lights rather than purchase new ones. It was AGREED that GALA Lights would be invited to a parish council meeting to make a proposal for future provision of Christmas Lights.
- 9.4 Environmental Initiatives Group.  
The recommendations of the group were accepted. The issue of sustainable energy was discussed. Appendix 3

**10. Correspondence:**

- 10.1 To Table items of late correspondence.  
Email from the Downs Mail re parish council monthly report. It was AGREED not to proceed with this.
- 10.2 To Table items circulated:
  - 10.2.1 Maidstone Gypsy, Traveller and Travelling Showpeople Development Plan Document: Call for Sites
  - 10.2.2 Queen's Jubilee Street Parties Application Form
  - 10.2.3 KALC Maidstone - Parish Services Scheme Table
  - 10.2.4 Draft Minutes of the KALC Maidstone Meeting on 31.1.2022
  - 10.2.5 KALC CONFERENCES IN MARCH
  - 10.2.6 Kent Care Summit on 2 March 2022,
  - 10.2.7 Helping Hands Scheme - Supporting households facing financial hardship as a direct result of Covid 19
  - 10.2.8 NALC Policing Online Event - 30th March 2022
  - 10.2.9 Great British Spring Clean 2022: Will You Take Part? It was AGREED that the parish council would participate.

**11. Date of the Next Meeting: 29<sup>th</sup> March 2022**

There being no further business to be transacted the Chairman closed the meeting at 21:10 pm

Signed : *Clive Parker*

Chairman

Date: 29<sup>th</sup> March 2022

**Linden Meadows Requests – 12 Feb 2022**

Item		Owner	Response
1.	<i>Green space behind village hall: a pathway to accommodate push chairs, walking pedestrians without getting awfully muddy.</i>	<b>Village Hall Land</b>	<b>PC to raise the suggestion with Village Hall Management Committee Cllr's Potts and Carpenter to action {Note - Land is the original 18<sup>th</sup> Century Workhouse Burial Ground}</b>
2.	<i>Tree branches cut back above current basket ball and football goal in first field, along with a suitable level surface for children to be able to play safer on.</i>	<b>Village Hall Land – EI WAG</b>	<b>Trees - Under reciprocal arrangements with VHM the Parish Council have agreed to complete these works. The works are identified as 6 month priority Items 11 to 24 are in the tree survey received 19 October 2021. The proposals, as reported at the January 2022 meeting, should be completed in early March 2022.  Play Surface – the rubber play surface by the sport wall was removed some time ago having been ripped up and damaged beyond repair. Likewise, the second concrete litter bin both of which were set fire and then smashed up. The remnants of the matting are in the Christmas Lights store for inspection if required. There are no plans to replace either the bin or the rubber matting.</b>
3.	<i>Adults have asked for the possibility of metal or wooden gym and fitness equipment to be installed.</i>	<b>Where &amp; for who – Linden Meadows Public Open Space?</b>	<b>Great idea - R&amp;Y WAG could review in the first instance to establish options for where and report to full council and residents on likely costs .  A Kent Police review will also be required for any suggested location.</b>
4.	<i>Stockett lane especially outside school in need of all road markings especially SCHOOL ZIG ZAG LINES and double yellow lines to be refreshed. In some places very faint and worn away.</i>	<b>Kent Highways</b>	<b>The Parish Council have agreed Parish Councillors to report to Kent Highways online. However, as advised in 2021 with regards to Burston Road upon review by Kent Highways if 50% is judged to remain no action will be taken.</b>

5.	<i>Park way road surface especially Heath road end, in very poor condition.</i>	<b>Kent Highways</b>	<b>This item has been raised with Kent Highways on numerous occasions, no action imminent or taken to date. Can be raised again through the KCC HIP, to be updated by the TCS WAG - see VP.</b>
6.	<i>Recent trouble from electric scooter users especially children riding on road and pavements without helmets and lights ( possible illegal use ) ?</i>	<b>Nationwide Kent Police</b>	<b>Nationwide Issue - Residents to Report incidents to Kent Police online or by ringing 101. KCC &amp; MBC Councillors to raise at the next Police / MBC Forum.</b>
7.	<i>Constant parking on double yellow lines outside of Londis causing traffic to both bus routes and timing to being delayed. ( could we seek a camera or operator to fine those vehicles and maybe making use of Londis current parking fine program which oversees their rear car park.</i>	<b>Nationwide MBC Parking Enforcement</b>	<b>Nationwide Issue - Parking Enforcement is under the jurisdiction of MBC – the Parish Council can only continue to seek their comments via our MBC Councillors. The Parish Council does not have any powers to act on this matter other than to report.</b>
8.	<i>Been nearly a year ago, are we anywhere nearer to a bin outside MUGA ? Residents have asked since May/ June last year ? .</i>	<b>MBC Street Scene</b>	<b>The Chairman had advised he could make the necessary arrangements with assistance from Coxheath Scouts Leader to complete last summer, as was done at the Play Area. However, it was agreed at Full Council to place an order with MBC and this is still outstanding. It should be noted that to replace the Dog Bins took over two years during the Covid-19 pandemic. The PC is also still awaiting completion of the Notice Board refurbishments ordered in 2019 through MBC. Clerk advised this item is now awaiting agreement / permissions between MBC &amp; Chartway over location.</b>
9.	<i>Resurface of car park behind post office. Who does it belong to and if it's the parish can we help at all.</i>	<b>Private Car Park</b>	<b>The Car Park is under the ownership of the shops. The Parish Council can advise the shop owner(s) of the request from Residents. Please also note the Parish Council has for some time being trying to arrange with MBC for their car park at the Scout Hut to be resurfaced, with a proportion of the costs paid out of Parish funds. To date MBC have indicated they cannot do this work?</b>

**Linden Meadows Requests – 16 Feb 2022**

Morning Irene,

As discussed this morning, here is a more detailed Proposal:

<p>10. <i>A resident has suggested she could take responsibility of the Muga in terms of litter picking and general clean up, along with locking up when a clear and safe opportunity arises, i.e. when vacant and after closing time stated.</i></p> <p><i>The idea of a battery powered leaf blower being provided and paid for by CPC, and remaining the property of CPC, but electronically charged and looked after by the resident .This will help clear the dead leaves and debris that blows through the metal mesh perimeter fence, and onto the Muga surface.</i></p> <p><i>In regards to litter picking, it has been suggested that CPC could provide the Council orange (litter picking bags), which are used on the litter picking days by CPC, so Mrs Mickleburgh can dispose of the rubbish responsibly and the council will have no problem picking them up on refuse days. For example a roll or pack of 30 bags should be sufficient per year. this will reduce the amount of litter being blown onto Stockett lane and also onto the linden meadows area, along with the village hall car park.</i></p> <p><i>Costing estimated: Per Annum Costs – c.£1,500 to be discussed R&amp;Y WAG</i></p>	<p><b>R&amp;Y WAG</b></p>	<p><b>Agreed in principle at PCM 02/22 on 25<sup>th</sup> Feb 2022. Further discussions to take place to discuss / agree costs. Referred to the R&amp;Y WAG.</b></p> <p>-</p> <p><b>See Gordon Down – bags / pickers provided by MBC to date for litter picking, otherwise add to Litter Picker Orders.</b></p>
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<p><i>Time per week estimated between 1 hour per week excluding summer months and half term time being 2 hours per week, due to the high season use of the Muga.</i></p> <p><i>Estimated cost to be discussed by Councillors. – say 52 x 2 x 10 = £1,040</i></p> <p><i>Tools and materials needed:</i></p> <p><i>Battery powered leaf blower/vacuum £250-£350 ( taking battery prices into account and size of area to be used on. Screwfix website used as reference for price. Makita Brand recommended for quality, and longevity - £350</i></p> <p><i>x30 council litter bags annually - £25</i></p> <p><i>Litter picker tool approximately £20-£30 ( taking into account quality and longevity) - £30</i></p> <p><i>2 Packs of 100 disposable latex gloves approximately £10 per box = £20 annually - £20</i></p> <p><i>A coded lock, the same as maintenance Muga gate, for pedestrian Gate - £40</i></p> <p><i>kind regards</i> <i>Rob Mickleburgh</i></p>		<p><b>To be discussed at R&amp;Y WAG meeting t.b.a.</b></p> <p>-</p> <p>-</p> <p>-</p> <p>-</p> <p>-</p> <p>-</p> <p>-</p>
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11.	<p><i>Attached photos of the current state of the basketball area.</i></p> <p><i>Concerns re the Speed of vehicles up and down Stockett lane, along with the threat to peoples safety, especially school children. I know we have touched on this last year, and the obstacles faced, interms of getting the official speed reduced from 30mph to 20mph. I have since discovered that there is not one single 30mph speed sign present on stockett lane between Coxheath's boundary sign and Heath road, either in the up or down direction.</i></p>	<p><b>Village Hall Land</b></p> <p><b>TCS WAG</b></p>	<p><b>Sports Wall – see 2 above.</b></p> <p><b>30mph Speed Limits – A review in Stockett Lane and Hanover Road was completed by KCC in 2019 after a request from residents – see KCC HIP 2019. KCC saw no merit at that time in reducing the 30mph limit to 20mph. The view was that parked cars limited the speed of traffic during school drop &amp; pick up times and to achieve a 20mph limit traffic calming would be required. The current HIP 2021 requests a School Zone be considered with a 20mph Zone and flashing signs, along with uprated / replacement VAS elsewhere in Coxheath.</b></p> <p><b>30mph repeater signs are not required on Stockett Lane as all areas with Street Lighting are automatically 30mph zones, unless a higher limit is indicated. The Highway Authority are only required under the Traffic Orders to place 30mph signs on the boundaries of such zones. These signs are in place just north of the junction with Forstall Lane.</b></p> <p><b>The Parish Council has all the necessary equipment to carry out Speed Watch sessions. The Kent and Medway speed camera partnership also operate in Coxheath from time to time, albeit usually along the Heath Road.</b></p>
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**Linden Meadows Development – Parish Council Spend to date 2021-22**

1.	MUGA Signs and Locks.	£60.00
2.	MUGA Notice Board.	£141.60
3.	MUGA Litter Bin – Order with MBC (estimated).	£350.00
4.	MUGA CCTV Camera and upgrades.	£2,124.00
5.	Ground Clearance along fence lines following unwarranted tree cutting (half only).	£2,112.00
Total Year 2021-22 {inc. VAT}:		£4,787.60

**COXHEATH PAYMENT SCHEDULE February 2022**

<b>Payment</b>	<b>Payee</b>	<b>Description</b>		<b>£</b>
		Gala Lights	5910.00	
		Gala Lights	660.00	
<b>2597</b>	<b>Gala Lights</b>	<b>Total Expenses</b>		<b>6570.00</b>
	<i>Irene Bowie</i>	Vodafone January 2022	34.48	
	<i>Irene Bowie</i>	Hp Instant Ink February 2022	22.49	
	<i>Irene Bowie</i>	Ionos ( Direct Debit Cancelled) Paypal Payment by I Bowie February 2022 Email Archiving Clerks Emails	3.00	
	<i>Irene Bowie</i>	Ionos ( Direct Debit Cancelled) Paypal Payment by I Bowie February 2022	57.60	
<b>2598</b>	<b>Irene Bowie</b>	<b>Total Expenses</b>		<b>117.57</b>
<b>2599</b>	<b>Bartlett Trees</b>	<b>5 beech Trees Queens Jubilee</b>		<b>9,000.00</b>
<b>2600</b>	<b>Coxheath PreSchool</b>	<b>Donation Request for various items for the Pre Schhol</b>		<b>1,260.24</b>
<b>2601</b>	<b>MBC</b>	<b>Litter Bins February 2022</b>		<b>130.00</b>
<b>Direct Debit</b>	<b>Hugo Fox</b>	<b>PC Website 2022/23</b>		<b>287.86</b>



**Working Group Recommendations to full council meeting held 22<sup>nd</sup> Feb 2022**



Tree survey

1. **The letter from Mr Pallett be held in obedience** until Bartletts have cleared the fence line and ascertained the health of the said trees skirting Saturn Road (Defined as Area I)
2. The set an addendum to the WER protocols to ensure, tree stocks are not reduced due to felling or natural loss, The addendum to read, **'The council will undertake to replant two trees for everyone one lost wherever possible'**

MBC Tree Planting initiative

1. **That the compiled list be forwarded to MBC for their consideration**



MINUTES of the PLANNING COMMITTEE MEETING  
held in the Committee Room Coxheath Village Hall, Stockett Lane, Coxheath at  
7.00 pm on Thursday 10<sup>th</sup> February 2022

Present: Cllrs V Page (Chairman); G Crickett, R Webb, K Woollven

Also Present : I Bowie (Clerk) . One member of the public

PRIOR TO THE START OF THE MAIN MEETING:

Representations from the public *will be taken for a period up to fifteen minutes before the opening of the formal meeting. Individuals may speak for up to three minutes, on agenda items, at the discretion of the Chairman. The minute book will be closed.*

**1. Apologies and absences:**

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted. Apologies were received and the reasons given accepted from Cllrs Divall and Carpenter

**2. To Receive Declarations of Interest and Dispensations:**

*To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.* There were none

**3. Consideration of items to be taken in private (Exclusion of Public and Press): In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature:** There were none.

**4. Minutes of the Parish Council Meeting 9<sup>th</sup> December 2022:**

It was RESOLVED that the minutes were confirmed as a correct record and signed by the Chairman

**5. Matters Arising from the Minutes:**

**5.1 MBC Regulation 19 Update.** No updates were available

**6 To table planning applications received for consideration:**

22/500154/FULL	Yew House Mill Lane Coxheath Maidstone Kent ME17 4HF	Erection of single storey side extension including new pitched roof over the existing garage. <b>CPC No Objection</b>
22/500308/FULL	Spice Lounge 118 Heath Road Coxheath Kent ME17 4PN	Section 73 - Application for variation of Condition 6 (to allow the retail unit to be open between the hours of 06:00 to 23:00 hours Monday to Sunday, including Bank Holidays) pursuant to 21/500510/FULL for - Section 73 - Application for variation of condition 5 (scheme & maintenance schedule) pursuant to 20/502819/FULL (Change of use of restaurant to mixed use as A1 retail convenience shop and A3 restaurant, together with single storey extension, internal and external alterations, associated parking and turning, ancillary plant and ATM machine and retention of first floor staff accommodation). <b>CPC No Objection</b>
22/500224/FULL	63 Park Way Coxheath Maidstone Kent ME17 4EU	Install replacement conservatory roof. <b>CPC No Objection</b>
21/505677/FULL	Westerhill Westerhill Road Coxheath Maidstone Kent ME17 4	Conversion and extension of an existing outbuilding to create 1no. three bed dwelling, including parking accessed from the north with amenity space and associated landscaping. <b>CPC No Objection ( but note to case officer re extensive drive )</b>

**7. To table decisions by the Planning Authority:**

21/506440/FULL	The Ridgeway Stockett Lane Coxheath Maidstone Kent ME17 4PS	Erection of a single storey pitched roof rear extension and a front porch. <b>MBC Approved</b>
21/506267/FULL	47 Amsbury Road Coxheath Maidstone Kent ME17 4DP	Erection of single storey rear extension, conversion of loft into habitable space with insertion of rear dormer, rear Juliet balcony and front rooflights. <b>MBC Approved</b>
21/506142/FULL	6 Heathside Avenue Coxheath Maidstone Kent ME17 4QD	Erection of first floor side extension and increase width of vehicular access. <b>MBC Approved</b>

**8. To table late planning applications received for consideration:**

MBC Maidstone Gypsy, Traveller and Travelling Showpeople Development Plan Document: Call for Sites was discussed.

**9. To consider substitute Members of the Planning Committee:**

It was RESOLVED that Cllr Parker would be co-opted as a substitute member of the Planning Committee to prevent inquorate meetings. It was AGREED to ask for one other Cllr to join as a substitute member.

**10. Agenda Items for the next meeting:**

**Dates of Next Meeting:** 17<sup>th</sup> March 2022

**There being no further business to be transacted the meeting closed at 7:15 pm**

**Chairman :**



## Coxheath Parish Council Finance Committee Meeting Minutes from the meeting held on the 10<sup>th</sup> February 2022 at 7:30pm in the Committee Room of the Village Hall

Present: Cllrs: C Parker (Chairman) , C Bird, E Potts, E Small, K Woollven.

Also present: I Bowie ( Clerk).

### PRIOR TO THE START OF THE MAIN MEETING:

*Representations from the general public will be taken for a period up to fifteen minutes before the opening of the formal meeting. Individuals may speak for up to three minutes at the discretion of the Chairman. The minute book will be closed. There were no representations .*

#### 1. Apologies for Absence:

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted. There were none

#### 2. To Receive Declarations of Interest and Dispensations:

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered, Cllr Parker declared a non-pecuniary interest in agenda item 7.2 pertaining to a request from the Pre School.

#### 3. Consideration of items to be taken in private (Exclusion of Public and Press):

In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature: There were none.

#### 4. Minutes of the previous meeting – 11<sup>th</sup> November 2021

#### 5. Matters Arising from the Minutes:

The final precept application was noted at £101,175 for 2022/23.

#### 6. Finance:

**6.1 Bank Reconciliation** The Clerk explained that due to a technical problem with the accounting package this was unavailable

**6.2 Financial Performance Against Budget YTD:** It was reported that spend to date was slightly under budget. However the additional costs of the Queen's Jubilee and the Tree management programme would improve this.

**6.3 Banking Arrangements:** It was AGREED that additional accounts, including an investment account would be investigated.

#### 7. To receive correspondence/reports:

##### 7.1 Update on Disabled access gates at the play area;

##### 7.2 Late correspondence:

*Pre School Funding Request:* Cllr Parker left the room and did not discuss this matter. Cllr Potts took the Chair. It was AGREED, by majority vote, to recommend to the full council a grant of £1260.24. Cllr Parker returned and resumed as the Chair of the meeting.

*Tree Planting for the Queen's Platinum Jubilee.* It was AGREED to recommend to the full council the quotation for (5) 20-25cm girth 5-6m fagus sylvatica (Beech Trees) . The quotation includes supply. Planting and maintenance. Cost £ 7500 + VAT

It was AGREED that the Clerk would investigate the cost of iPads for Councillors to reduce the amount of printing and to improve access to documents and information.

It was AGREED that the Clerk would investigate the cost of 2 Soldier Silhouettes for the next Finance Committee Meeting.

8. Agenda items for the next meeting:

9. To agree meeting dates for 2022:

Date of the next meeting : 5th May 2022

Chairman :

Date: