



COXHEATH PARISH COUNCIL

Minutes of the Statutory Annual Meeting of the Parish Council Tuesday 18th May 2021 in the Coxheath Village Hall Car Park

Present: Cllrs Bird, Carpenter, Crickett, Divall , Parker, Potts, Webb, Woollven

1. **To elect a Chairman.** It was RESOLVED to duly elect Councillor Parker as Chairman
2. **To receive the Chairman's Declaration of Acceptance of Office.** Cllr Parker signed the Acceptance of Office.
3. **To elect a Vice-Chairman.** It was RESOLVED to duly elect Councillor Woollven as Vice - Chairman
4. **Apologies.**
Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted. Apologies were received from Councillors Bird, Page and Small. It was RESOLVED accept the reasons given.
5. **To appoint Committees & Representatives to outside bodies.**
It was RESOLVED to that all Committees and Representatives to outside bodies would remain unchanged. It was AGREED that this would be reviewed later in the year to allow new Councillors to join.
6. **To adopt a Temporary Scheme of Delegation:**
It was RESOLVED to adopt the Temporary Scheme of Delegation.
7. **Date of next meeting: 29th June 2021**

Signed : *Clive Parker*

Chairman

Date : *27th July 2021*